

**MINUTES SUMMARY OF THE  
REGULAR BOARD OF EDUCATION MEETING  
KIRBY SCHOOL DISTRICT 140**

---

**Time:** 7:00 P.M.

**Date:** September 22, 2011

**Place:** Kirby School District 140  
Administrative Center  
16931 South Grissom Drive  
Tinley Park, Illinois

---

- I. Call to Order.** At 7:04 P.M., President Augustyniak called to order the Regular Meeting of the Board of Education, Kirby School District 140, Cook County, and led the Pledge to the Flag.
- II. Roll Call.** Board Members present: Mr. Jeffrey Ficaro, Mr. Thomas Martelli, Mr. Adam Wojcik and Mr. Chuck Augustyniak; Board Members absent: Mrs. Patricia Meagher, Mr. John Mirecki, and Mrs. Carol DeMicheal. Others present: Dr. Michael Byrne, Superintendent; Mr. Michael Andreshak, Assistant Superintendent of Finance; Mr. Thomas Melody, Attorney; and Mrs. Gail Page, Recording Secretary.
- In the absence of Secretary DeMicheal, it was moved by Mr. Martelli and seconded by Mr. Wojcik to appoint Mr. Ficaro as Secretary Pro Tem. The voice vote was: Ayes: 3; Nays: 0; Abstains: 1. The President declared motion carried and Mr. Ficaro took the chair.
- III. Correspondence.** There was no incoming or outgoing correspondence.
- IV. Approval of Minutes Summary of Previous Meetings – Regular Board of Education Meeting: August 18, 2011.** It was moved by Mr. Wojcik and seconded by Mr. Martelli to approve the Minutes Summary of the Regular Meeting of August 18, 2011, as presented. The voice vote was: Ayes: 4; Nays: 0. The President declared the motion carried whereupon President Augustyniak, as attested by Secretary Pro Tem Ficaro, affixed their signatures to said minutes summary.
- V. Recognition of Public.** A parent asked to address the Board. He felt students did not have enough time to finish eating lunch and suggested that more time could be allotted for that and less for recess.
- VI. Financial Reports.**
- A. Monthly Expenditures Consent Agenda.** It was moved by Mr. Martelli and seconded by Mr. Wojcik to approve expenditures including payroll, accounts payable, procurement card in the aggregate amount of \$3,018,436.00. The roll call vote was: Ayes: Mr. Ficaro, Mr. Martelli, Mr. Wojcik, and Mr. Augustyniak; Nays: None. The President declared the motion carried whereupon President Augustyniak as attested by Secretary Pro Tem Ficaro affixed their signatures to the monthly expenditure report.

**B. Statement of Revenues & Expenditures.** Mr. Andreshak presented the report.

**VII. Administrative Reports.**

**A. Superintendent's Report.**

**Master Board Member Program.** Dr. Byrne reported that both Mr. Augustyniak and Mr. Martelli had achieved awards from IASB. The presentation will be made at the Fall Dinner Meeting on Wednesday, October 5, 2011.

**Sick Bank Policy.** As stated in the policy, the Board has the right to discontinue the program. The Superintendent would like to talk further about possibly doing that as the program does cost the district money.

**Bid Process.** Mr. Prost explained that there were services that are notified of any bidding and pass that information on to clients. Although the district does post notices in the Tinley Junction, in an attempt to attract local businesses, the Chamber of Commerce will also be notified.

**Miscellaneous.** It was reported that open houses went well; the GATE parents and choral parents meetings were both well attended; and there will be expanded involvement in this year's Special Olympics. The fiber optic cable has all been buried and will be operating soon. Grissom students are participating in a Skype program with a class at Andrew. Traffic flow at Millennium during drop-off and pick-up seems improved.

**B. Assistant Superintendent of Finance's Report.**

**Administrators Compensation Report.** Mr. Andreshak explained that this annual report, by law, must be posted to the website by October 1<sup>st</sup>.

**Investigation Services.** A local resident has offered investigative services for questionable residency. Unlike previous presentation of such services, this would be done on a per instance basis when there is reason to believe that a student is not actually living in the district.

**SWIC Soccer.** SWIC has decided to offer soccer and Ms. Roth and Mr. Olson stated that there has been interest expressed by parents. There was discussion on where the district may be able to put soccer fields. The baseball fields currently being used by the Bobcats, who are terminating their contract, were discussed as a possibility. Mr. Prost is exploring requirements including field size and temporary versus permanent goals. It was also mentioned that perhaps an arrangement might be made with the Park District. Ms. Roth and Mr. Olson will gather more information before making a recommendation. There was consensus among the members to investigate the cost of converting the fields at Millennium.

**VIII. Unfinished Business.** There was no unfinished business.

**IX. New Business.**

- A. Board Reports.** A Committee of the Whole meeting was scheduled for Thursday September 29, 2011 at 7:00 p.m. Agenda will include holiday parties and the Superintendent’s evaluation instrument.
- B. Fiscal Year July 1, 2011 through June 30, 2012 Annual Budget.**
- 1. Review of Budget.** The budget was presented by Mr. Andreshak.
  - 2. Public Hearing.** Being in compliance with statutory regulations, it was moved by Mr. Wojcik and seconded by Mr. Martelli to open the hearing for the purpose of public comment regarding the 2011-12 Budget. The voice vote was: Ayes: 4; Nays: 0. President Augustyniak declared the motion carried and opened the hearing.  
  
There being no comments, it was moved by Mr. Martelli and seconded by Mr. Wojcik to close the hearing. The voice vote was: Ayes: 4; Nays: 0. President Augustyniak declared the motion carried the public hearing closed.
  - 3. Resolution Adopting Annual Budget – Fiscal Year July 1, 2011 through June 30, 2012.** Based upon the recommendation of Administration, it was moved by Mr. Wojcik and seconded by Mr. Ficaro to adopt the resolution entitled, “Resolution Adopting Annual Budget – Fiscal Year July 1, 2011 through June 30, 2012,” as summarized in open meeting. The roll call vote was: Ayes: Mr. Martelli, Mr. Wojcik, Mr. Ficaro, and Mr. Augustyniak; Nays: None. The President declared the motion carried whereupon President Augustyniak, as attested by Secretary Pro Tem Ficaro, affixed their signatures to said resolution.
- C. 6<sup>th</sup> Day Enrollment Report - Information.** The annual report was presented. Consistent with the previous ten years, enrollment is continuing to decline. Over the past eight years, the District has lost over one hundred students per year. Graphs showed enrollment differences, a ten year summary, and the previous five years of enrollment by grade.
- D. Applications for Recognition of Schools.** All applications must be approved annually before being submitted to the Illinois State Board of Education. Upon the recommendation of Administration, it was moved by Mr. Martelli and seconded by Mr. Wojcik to approve submission of the 2011-12 Applications for Recognition of Schools. The roll call vote was: Ayes: Mr. Wojcik, Mr. Ficaro, Mr. Martelli, and Mr. Augustyniak; Nays: None. The President declared the motion carried.
- E. Summer Project List.** Mr. Prost submitted a list of summer projects for approval so that he could begin the bid process. Upon the recommendation of Administration, it was moved by Mr. Wojcik and seconded by Mr. Ficaro to approve the 2012 Summer Project List, as presented. The roll call vote was: Ayes: Mr. Martelli, Mr. Wojcik, Mr. Ficaro, and Mr. Augustyniak; Nays: None. The President declared the motion carried.

- F. Roofing Project Bid Results.** The bid opening was conducted on September 19, 2011 at 11:00 a.m. at the Administration Building. Three firms submitted bids. In response to questions, Mr. Andreshak explained how notices for bids are handled. It was suggested that the Tinley Park Chamber of Commerce might also be notified when seeking bids in an attempt to involve more local businesses. Upon the recommendation of Administration, it was moved by Mr. Fircaro and seconded by Mr. Martelli to accept the bid results of September 19, 2011, as presented, and award the contract for the roofing project at the Maintenance Building to Sullivan Roofing, Inc. of Schaumburg, Illinois for a total cost of \$115,000.00 The roll call vote was: Ayes: Mr. Martelli, Mr. Fircaro, and Mr. Augustyniak; Nays: Mr. Wojcik. The President declared the motion carried.
- G. Board Comments.** Dr. Byrne informed the Board that some problems had recently come to light regarding tax status of the SWIC. Mr. Melody has been hired by the organization to assist them in applying for tax exempt status.
- X. Closed Session.** There was no need for closed session.
- XI. Personnel – Consent Agenda.** It was moved by Mr. Martelli and seconded by Mr. Wojcik that the presented personnel items be approved on Consent Agenda. The roll call vote was: Ayes: Mr. Wojcik, Mr. Fircaro, Mr. Martelli, and Mr. Augustyniak; Nays: None. The President declared the motion carried. The following personnel items were approved:
- |                    |   |
|--------------------|---|
| Staffing Request   | Staffing request for Paraeducator (2), effective immediately at \$11.51 per hour – Bannes.  |
| Staffing Request   | Staffing request for Paraeducator (2), effective immediately at \$11.51 per hour – Fernway.   |
| Staffing Request   | Staffing request for Paraeducator (2), effective immediately at \$11.51 per hour – McAuliffe.   |
| Staffing Request   | Staffing request for Paraeducator, effective immediately at \$11.51 per hour – Millennium.  |
| Staffing Request   | Staffing request for Paraeducator, effective immediately at \$11.51 per hour – Prairie View.  |
| Melanie Evancevich | Accept revised intent to retire as Teacher, effective at the close of 2011-12 school year – Grissom.                                    |
| Beth Brinnehl      | Accept intent to retire under Early Retirement Incentive as Payroll/Benefits Specialist, effective December 31, 2011 – Business Office. |
| Carol Becker       | Accept intent to retire under Early Retirement Incentive as Paraeducator, effective December 31, 2011 – Prairie View.                   |

Minutes Summary of the Regular Board of Education Meeting – September 22, 2011

---

Mary Meyers	Accept intent to retire under Early Retirement Incentive as Bus Driver, effective December 31, 2011 – Transportation.
Scott Duffy	Accept resignation as Custodian Part-time (50%), effective September 9, 2011 – District.
Wendy Carey	Accept resignation as Supervisory Aide, effective September 23, 2011 – Bannes.
Susan Swierz	Accept resignation as Supervisory Aide, effective August 22, 2011 – Millennium.
Donna Vogler	Accept resignation as Supervisory Aide, effective August 12, 2011 – Bannes.
Laurie Wall	Accept resignation as Supervisory Aide, effective August 22, 2011 – Millennium.
Jeffrey Koerner	Dismiss as Custodian Part-time (50%), effective September 6, 2011 – District.
Michael Rumbaugh	Employ as Paraeducator, effective September 6, 2011 at \$11.51 per hour – Grissom.
Ashley Seroka	Employ as Paraeducator, effective September 26, 2011 at \$11.51 per hour – Fernway.
Catherine Strauch	Employ as Paraeducator, effective September 19, 2011 at \$11.51 per hour – Millennium.
Angela Zakes	Employ as Paraeducator, effective September 26, 2011 at \$11.51 per hour – Fernway.
John Vasek	Employ as Bus Driver, effective August 29, 2011 at \$13.00 per hour – Transportation.
Mitchell Carpenter	Employ as Custodian Part-time (50%), effective August 29, 2011 at \$10.60 per hour – District.
Cormac Guzman	Employ as Custodian Part-time (50%), effective September 26, 2011 at \$10.60 per hour – District.
Salvador Hernandez	Employ as Custodian Part-time (50%), effective September 26, 2011 at \$10.60 per hour – District.
Christopher Rzab	Employ as Custodian Part-time (50%), effective September 20, 2011 at \$10.60 per hour – District.
Jodie D'Andrea	Employ as Supervisory Aide, effective August 25, 2011 at \$10.25 per hour – Fernway.

Minutes Summary of the Regular Board of Education Meeting – September 22, 2011

---

Maria Mayo	Employ as Supervisory Aide, effective August 25, 2011 at \$10.25 per hour – Millennium.
Francine Niewiedzial	Employ as Supervisory Aide, effective August 25, 2011 at \$10.25 per hour – Millennium.
Cynthia Brenner	Grant FMLA as Teacher, effective September 16, 2011 – Prairie View.
Carla Dvorak	Grant FMLA as Teacher, effective January 13, 2012 – Fernway.
Deborah Eggert	Grant FMLA as Teacher, effective October 6, 2011 – Grissom.
Megan Fitzsimmons	Grant FMLA as Teacher, effective September 30, 2011 – Grissom.
Jennifer Hray	Grant FMLA as Teacher, effective January 9, 2012 – Keller.
Dawn McMahan	Grant FMLA as Teacher, effective September 1, 2011 – Fernway.
John Schmaus	Grant FMLA as Social Worker, effective December 7, 2011 – Grissom.
Victoria Bills	Grant FMLA as Paraeducator, effective August 22, 2011 – Keller.

**XII. Adjournment.** It was moved by Mr. Martelli and seconded by Mr. Wojcik that the Regular Meeting be adjourned. The voice vote was: Ayes: 4; Nays: 0. The motion carried; whereupon President Augustyniak declared the Regular Meeting of the Board of Education adjourned at 8:21 P.M.

***Approved: October 20, 2011***

---

President, Board of Education

---

Secretary, Board of Education