

**MINUTES SUMMARY OF THE
REGULAR BOARD OF EDUCATION MEETING
KIRBY SCHOOL DISTRICT 140**

Time: 7:00 P.M.

Date: October 20, 2011

Place: Kirby School District 140
Administrative Center
16931 South Grissom Drive
Tinley Park, Illinois

- I. Call to Order.** At 7:08 P.M., President Augustyniak called to order the Regular Meeting of the Board of Education, Kirby School District 140, Cook County, and led the Pledge to the Flag.
- II. Roll Call.** Board Members present: Mr. Jeffrey Ficaro, Mrs. Patricia Meagher, Mr. John Mirecki, Mr. Adam Wojcik, Mrs. Carol DeMicheal, Mr. Thomas Martelli, and Mr. Chuck Augustyniak; Board Members absent: None. Others present: Dr. Michael Byrne, Superintendent; Mr. Michael Andreshak, Assistant Superintendent of Finance; Mr. Thomas Melody, Attorney; and Mrs. Gail Page, Recording Secretary.
- III. Correspondence.** There was a thank you acknowledgement from the Staehlin family.
- IV. Approval of Minutes Summary of Previous Meetings – Regular Board of Education Meeting: September 22, 2011.** It was moved by Mr. Martelli and seconded by Mrs. DeMicheal to approve the Minutes Summary of the Regular Meeting of September 22, 2011, as presented. The voice vote was: Ayes: 7; Nays: 0. The President declared the motion carried whereupon President Augustyniak, as attested by Secretary DeMicheal, affixed their signatures to said minutes summary.
- V. Recognition of Public.** A parent raised a concern regarding text book material. He also mentioned that parents may be unaware that administrators are available to hear concerns and problems, as are school board members, at the monthly meetings. Information about administration, school board members and attending meetings is readily available in the School Calendar and Parent/Student Handbook.
- VI. Financial Reports.**
- A. Monthly Expenditures Consent Agenda.** It was moved by Mr. Martelli and seconded by Mrs. DeMicheal to approve expenditures including payroll, accounts payable, procurement card in the aggregate amount of \$4,210,589.00. The roll call vote was: Ayes: Mr. Mirecki, Mrs. Meagher, Mr. Ficaro, Mr. Wojcik, Mr. Martelli, Mrs. DeMicheal, and Mr. Augustyniak; Nays: None. The President declared the motion carried whereupon President Augustyniak as attested by Secretary DeMicheal affixed their signatures to the monthly expenditure report.
- B. Statement of Revenues & Expenditures.** Mr. Andreshak noted that tax money, which is just starting to come in, is not yet reflected in the report.

VII. Administrative Reports.

A. Superintendent's Report.

Joint Boards of Education Meeting – March 13, 2012. Dr. Byrne reported that a tentative date had been agreed upon for a joint boards of education meeting, including District 230 and all the feeder elementary districts. The meeting will probably be held at Sandburg. Details will follow closer to the event.

Statutory Training for Board Members. Mr. Melody provided clarification of the two new statutes. The one pertaining to all current board members states that they must successfully complete the electronic training curriculum developed and administered by the Public Access Counselor by January 1, 2013. Each member successfully completing the program must file their certificate of completion with the school district. The training only has to be completed once, and alternative training by the State School Board Association, if it is offered, is allowed.

Tuition Reimbursement Program Summary. In accordance with the teachers' contract, during the 2010-11 school year, 67 teachers received reimbursement; 48 of those were approved for lane advancement including 8 teachers who earned their first Masters Degree. Total paid was \$59,998.16.

Update on Grants. Dr. Byrne reported that State and Federal grant funding was down by approximately \$100,000.00 from last year. That means the district is paying the unfunded costs of those programs.

B. Assistant Superintendent of Finance's Report.

Abatement of Tax Levy for Bond & Interest.. Mr. Andreshak explained if the debt is paid early, using reserves, the percentage of taxes paid by taxpayers will be reduced since the levy on bond/interest payments is outside of the tax cap. Based on trends, if the District uses cash reserves to pay off the bond debt, approximately five million dollars will be saved by taxpayers. There was consensus to bring this to a vote at the next regular meeting.

VIII. Unfinished Business. There was no unfinished business.

IX. New Business.

A. Board Reports. Minutes of the Committee of the Whole meeting of September 29, 2011, were reviewed.

B. Consent Agenda: New and Revised Policies. Mr. Melody completed a review of all District 140 policies. In order to be in compliance with new and/or revised Illinois School, he has recommended the addition of several new policies with corresponding administrative procedures and revisions to some existing policies. The following are being recommended for approval/adoption: New Policies with corresponding procedures (where applicable): 300.12 Non-Discrimination and Grievance Procedures (with procedures); 400.5.18 Sexual Harassment (with procedures); 500.44 Equal Educational Opportunities – Sex Equity (uses 300.12

procedures); 700.10 Pre and Post Trip Inspections; 800.31 Identity Protection (with procedures); 900.13 Integrated Pest Management (with procedures). Revised Policies: 400.5.1 General Personnel Policies – Criminal Background Investigation; 400.5.5 General Personnel Policies – Reporting Child Abuse/Neglect; 400.5.13 General Personnel Policies – Parental Leave; 500.3 Residency; 500.5 Health Examinations and Immunizations; 500.34 Student Privacy and Parental Access to Information; 800.12 Use of Facilities; 800.17 Conflict of Interest and Endorsements; 900.8 Physical Fitness Facility – Emergency Medical Preparedness.

Upon the recommendation of Legal Counsel, it was moved by Mr. Mirecki and seconded by Mr. Martelli to adopt on consent agenda the new policies with corresponding procedures and approve the revised policies, as presented. The roll call vote was: Ayes: Mrs. DeMicheal, Mr. Ficaró, Mrs. Meagher, Mr. Wojcik, Mr. Martelli, Mr. Mirecki, and Mr. Augustyniak; Nays: None. President Augustyniak declared the motion carried.

C. Resolution to Loan Monies from Working Cash Fund to Debt Service Fund.

Mr. Andreshak reported that since all property tax money had not yet been received, this measure may be necessary in order to cover debt payment. Upon the recommendation of Administration, it was moved by Mr. Mirecki and seconded by Mrs. Meagher to adopt the resolution entitled, “Resolution of the Board of Education to Loan Monies from the Working Cash Fund to the Debt Service Fund,” as summarized in open meeting. The roll call vote was: Ayes: Mr. Martelli, Mr. Wojcik, Mr. Ficaró, Mrs. DeMicheal, Mrs. Meagher, Mr. Mirecki, and Mr. Augustyniak; Nays: None. The President declared the motion carried whereupon President Augustyniak, as attested by Secretary DeMicheal, affixed their signatures to resolution.

D. Board Comments. Mr. Ficaró, a member of the Tinley Park Chamber of Commerce, told members that based on previous discussions regarding getting local vendors to bid on projects, he’d created a tab on the Chamber website for projects to be listed. He also reached out to other local municipalities and taxing bodies to use the site in order to assist in the local economy, when possible.

X. Closed Session. At 7:47 P.M., it was moved by Mr. Martelli and seconded by Mrs. DeMicheal to enter closed session to discuss appointment, employment, compensation, discipline, performance, or dismissal of a specific employees and a matter pertaining to specific students. The roll call vote was: Ayes: Mrs. Meagher, Mr. Wojcik, Mr. Ficaró, Mr. Martelli, Mrs. DeMicheal, Mr. Mirecki, and Mr. Augustyniak; Nays: None. The President declared the motion carried; whereupon after a brief recess the Board entered Closed Session at 7:52 P.M.

Return to Regular Session. It was moved by Mr. Martelli and seconded by Mr. Mirecki to return to Regular Session. The voice vote was: Ayes: 7; Nays: 0. The motion carried and the meeting was called back to order at 8:35 P.M.

XI. Personnel – Consent Agenda. It was moved by Mr. Martelli and seconded by Mr. Wojcik that the presented personnel items be approved on Consent Agenda. The roll call

vote was: Ayes: Mr. Mirecki, Mrs. Meagher, Mr. Wojcik, Mr. Ficaró, Mrs. DeMicheal, Mr. Martelli, and Mr. Augustyniak; Nays: None. The President declared the motion carried. The following personnel items were approved:

Staffing Request	Staffing request for Teacher - Special Education, effective as soon as possible per salary schedule –Millennium.
Staffing Request	Staffing request for Teacher Part-time (2), effective November 1, 2011 (60% each) – Fernway/Keller.
Staffing Request	Staffing request for Payroll/Benefits & Accounts Payable Specialist, effective January 1, 2012 in accordance with salary guidelines – District.
Staffing Request	Staffing request for Technology Specialist, effective immediately at \$20.25 per hour – District.
Staffing Request	Staffing request for Paraeducator (2), effective November 1, 2011 at \$11.51 per hour – McAuliffe.
Megan Hughes	Accept resignation as Paraeducator, effective October 31, 2011 – Fernway.
Adam Biskupski	Accept resignation as Custodian, effective October 21, 2011 – District.
Jacqueline Bartolotta	Offer Part-time Contract as Title I Program Teacher, (28%) effective October 21, 2011 at Step 9, Lane 4, maximum of \$15,475.00 – District.
Brittney Benda	Offer Part-time Contract as Title I Program Teacher, (60%) effective November 1, 2011 at Step 1, Lane 1, maximum of \$19,000.00 – Keller.
Megan Hughes	Offer Part-time Contract as Title I Program Teacher, (60%) effective November 1, 2011 at Step 1, Lane 1, maximum of \$19,000.00 – Fernway.
Karen Cronk	Employ as Paraeducator, effective October 3, 2011 at \$11.51 per hour – Bannes.
Maureen McDonough	Employ as Paraeducator, effective October 17, 2011 at \$11.51 per hour – McAuliffe.
Carrie Murnane	Employ as Paraeducator, effective September 30, 2011 at \$11.51 per hour – McAuliffe.
Patricia Naylor	Employ as Paraeducator, effective October 3, 2011 at \$11.51 per hour – Bannes.

Julie Christner	Employ as Supervisory Aide, effective October 3, 2011 at \$10.25 per hour – Grissom.
Robin O'Dette	Employ as Supervisory Aide, effective October 3, 2011 at \$10.25 per hour – Bannes.
Roseanne Ballard	Reassignment as Paraeducator, effective September 29, 2011 at \$11.51 per hour - Prairie View.
Erica McCall	Grant FMLA as Teacher, effective March 23, 2012 and returning at the beginning of the 2012-13 school year – Fernway.
Lisa Resner	Grant FMLA as Teacher, effective January 23, 2012 and returning April 16, 2012 – Millennium.
Debra Gross	Grant FMLA as Paraeducator, effective September 30, 2011 – Millennium.
Mary Lisek	Grant FMLA as Paraeducator, effective September 19, 2011 – Fernway.
Susan Zibell	Grant FMLA as Paraeducator, effective December 13, 2011 – Millennium.
Laura Connolly	Grant FMLA as Bus Driver, effective September 28, 2011 – Transportation.

XII. Adjournment. It was moved by Mr. Martelli and seconded by Mrs. DeMicheal that the Regular Meeting be adjourned. The voice vote was: Ayes: 7; Nays: 0. The motion carried; whereupon President Augustyniak declared the Regular Meeting of the Board of Education adjourned at 8:36 P.M.

Approved: November 10, 2011

President, Board of Education

Secretary, Board of Education