

BOARD OF EDUCATION POLICIES

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500.1 ENTRANCE AGE

Adopted: June 14, 1990
Revised: June 14, 1997
February 10, 2005
December 6, 2007
Reviewed: June, 2011

Children who attain age five (5) by September 1st of the school term shall be admitted to kindergarten upon the commencement of that school term. The age requirement for entrance into first grade shall be consistent with the age requirement set forth above for kindergarten, i.e., age six (6) by September 1st of the school term. Children with exceptional needs who qualify for special education are eligible for admission beginning at age three (3).

Legal Reference(s)
105 ILCS 5/10-20.12
105 ILCS 5/14-1.02

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500.2 REGISTRATION AND ADMISSION

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

All children who are residents of the School District and who meet the age requirements shall be eligible for admission upon proper registration. Upon registration in the School District for the first time, the parent or legal guardian must provide proof of residency in the School District, a certified copy of the child's birth certificate, and proof of a health examination and immunizations as required by applicable law. All required school fees must be paid at the time of registration unless a fee waiver is obtained pursuant to Policy 500.6.

Legal Reference(s):

Residency: 105 ILCS 5/10-20.12a and 126

Birth Certificate: 325 ILCS 55/1 et. Seq. and 50/1 et. seq.

Immunizations: 105 ILCS 5/27-8.1

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500.3 RESIDENCY

Adopted: June 14, 1990
Revised: June 19, 1997
June 18, 1998
October 20, 2011
Reviewed: December, 2007

Except or otherwise provided by law, only resident pupils may attend school in the District.

The residence of a person who has legal custody of a student is deemed to be the residence of the student. "Legal custody" means one of the following:

- A. Custody exercised by a natural or adoptive parent with whom the student resides;
- B. Custody granted by order of a court of competent jurisdiction to a person with whom the student resides for reasons other than to attend school in the School District;
- C. Custody exercised under a statutory short-term guardianship, provided that within 60 days of the student's enrollment a court order is entered that establishes a permanent guardianship and grants custody to a person with whom the student resides for reasons other than to attend school in the School District;
- D. Custody exercised by an adult caretaker relative who is receiving aid under the Illinois Public Aid Code for the student, who resides with that adult caretaker relative for reasons other than to attend school in the School District; or
- E. Custody exercised by an adult who demonstrates that, in fact, he or she has assumed and exercises legal responsibility for the student and provides the student with a regular, fixed night-time place of abode for purposes other than to attend school in the School District.

The Board of Education shall charge tuition in the amount of one hundred ten percent (110%) of the per capita cost of conducting and maintaining the schools of the School District, as determined by the most recent School District audit, for any non-resident student who is found in attendance or who is permitted to attend the School District as a non-resident. The enrollment of any non-resident student is subject to the express approval of the Board of Education and shall be permitted in the sole

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Adopted: June 14, 1990
Revised: June 19, 1997
June 18, 1998
October 20, 2011
Reviewed: December, 2007

discretion of the Board of Education only under unique and exceptional circumstances.

A student who, after having established residency in the School District, becomes a non-resident during any school term, may complete that school term tuition free.

Residency must be established before a student can be admitted.

The School District will allow the enrollment of those pupils whose parents or legal guardians present proof acceptable to the administration of the purchase of a home within the School District, such purchase to be closed and occupancy to be taken on or before October 31 of the school term for which enrollment is sought, provided that the parent or legal guardian enters into an Agreement providing for the payment of non-resident tuition. The terms and form of said Agreement shall be as approved by the Board of Education. The Superintendent or an administrator designated by the Superintendent is hereby authorized to execute such Agreement on behalf of the School District. A copy of all such executed Agreements shall be provided to the Board of Education. Any person who willfully presents any false information regarding residency to enable a pupil to enroll in the School District without payment of non-resident tuition, or who knowingly enrolls a non-resident pupil, is subject to a Class C misdemeanor.

Whenever the Superintendent receives information which he or she deems reliable that indicates that a student currently in attendance may not be a resident of the School District, he or she shall conduct or cause to be conducted an investigation to determine the residency of the child. Pending the completion of such an investigation, the student may continue to attend school subject to the payment of tuition should it be determined that the student is a non-resident. Investigations and hearings relating to student residency shall proceed in accordance with the requirements of Section 10-20.12b of the Illinois School Code.

Homeless Children: Any homeless child shall be immediately admitted as

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Adopted: June 14, 1990
Revised: June 19, 1997
June 18, 1998
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required by law. See Policy 500.37.

Military Service: If the residency of a student changes due to the military obligation of the person who has legal custody of the student, the student's status as a resident shall remain during the duration of the custodian's military service.

The Superintendent shall establish administrative procedures and rules and regulations to implement this policy and the hearing procedures for residency disputes as provided by law.

Legal Reference(s):
105 ILCS 5/10-20.12a
105 ILCS 5/10-20.12b
105 ILCS 45/1-1 et. seq.

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500.4 BIRTH CERTIFICATE

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

Upon enrollment for the first time in the School District, the student's parent or legal guardian must, within no less than thirty (30) days, provide a certified copy of the student's birth certificate. In the event that a certified copy of the birth certificate cannot be produced, the parent or legal guardian must produce such other documentation to establish the child's age and identity as is possible and as is acceptable to the School District, along with an Affidavit explaining the inability to obtain and produce the birth certificate. The form of Affidavit required shall be as established by the Superintendent.

Legal Reference(s):
325 ILCS
50/5; 55/5

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500.5 HEALTH EXAMINATIONS AND IMMUNIZATIONS

*Adopted: June 14, 1990
Revised: December 6, 2007
October 20, 2011*

Within one (1) year prior to the entering of kindergarten, the first grade, or upon enrollment for the first time in the School District; or upon enrolling in the School District having attended school most recently in another state; and upon entering the sixth grade, each child must present proof of having received a complete physical examination and those immunizations as are or may from time to time be required by law. All children enrolling in kindergarten or enrolling for the first time in the District shall have an eye examination. Dental examinations performed by a licensed dentist are required for students in kindergarten, second and sixth grades. Completed dental forms are required by May 15th of the school year.

Any student who does not present proof of having had either the required physical examination or the required immunizations by October 15th of the school term for which such was required or within thirty (30) days of enrollment should enrollment occur after the start of the said school term, shall be excluded from school until such time as proof of the required examination and immunizations is presented. If any child fails to present proof of having the required eye examination by October 15, the school shall hold the child's report card until the child provides proof that he or she has completed the eye examination or that the eye examination will take place within sixty (60) days after October 15. Children whose parents or legal guardians object to health examinations, eye examinations, or to immunizations on religious grounds, shall not be required to submit their children to health examinations, eye examinations, or immunizations if such parents or legal guardians present to the Building Principal a signed statement of objection, detailing the grounds for such objection.

An accumulated health record, including a yearly emergency card, shall be maintained for each student.

Legal Reference(s):
105 ILCS 5/27-8.1

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500.6 FEES; WAIVER

Adopted: June 14, 1990
Revised: August 13, 1992
November 6, 2008
Reviewed: December, 2007
June, 2011

All school fees shall be paid in advance for each situation, event, and/or function requiring or calling for payment of a fee.

Such fees shall, however, be waived if the student's parent or legal guardian cannot, in the judgment of the administration, afford them. The Assistant Superintendent of Finance shall establish administrative procedures and rules and regulations for the waiver of fees. Fees shall be waived for all children eligible for free lunches or breakfasts under the community school lunch program.

If a fee waiver is denied the Assistant Superintendent of Finance will inform the parents or legal guardians at the time of application or within seven (7) calendar days of receipt of the request. The Assistant Superintendent will state the reason for the denial and shall inform parents or legal guardians of their right to appeal, including the process and timelines for such action.

If parents/legal guardians are denied a waiver they may reapply for a waiver any time during the school year if circumstances change.

The Assistant Superintendent of Finance may provide by rule for the payment of fees by periodic installment, where so requested by the parent or legal guardian.

Legal Reference(s):
105 ILCS 5/2-3.96
23 IL Admin. Code 1.245

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500.7 SCHOOL ATTENDANCE AREAS

Adopted: June 14, 1990
Revised: July 21, 1994
Reviewed: December, 2007
June, 2011

The Board of Education generally endorses the concept of neighborhood elementary schools. The purpose of the neighborhood school is to establish boundary lines of a school building in a configuration consistent with School District enrollments. School attendance boundaries shall be reviewed from time to time and redrawn when deemed necessary or desirable by the Board of Education. Each child shall attend the school which serves the neighborhood in which he or she lives, unless for reasons deemed appropriate by the administration, placement in another school is in the best interests of the student or the schools of the School District.

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500.7 SCHOOL ATTENDANCE AREAS

500.7.1 SCHOOL CHOICE OPTION

*Adopted: May 18, 2006
Reviewed: December, 2007
June, 2011*

GENERAL: It is the policy of the District to comply with all requirements of law regarding school choice.

ADEQUATE YEARLY PROGRESS: In the event that any school in the District should fail to make Adequate yearly Progress for two consecutive years during which it received Title I funds, students attending that school shall have the option, upon the request of a parent, to transfer to another school in the District not identified for school improvement, subject to its attendance capacity.

PRESISTENTLY DANGEROUS SCHOOL/VICTIM OF VIOLENT CRIME: No school in the District has, under any criteria, ever been identified as a persistently dangerous school. In the event that a District school is so identified in the future, the students attending that school will be given the opportunity to transfer to a safe school within the District subject to attendance capacity. A student who is a victim of a violent crime while on school grounds during school hours or while attending a school related function, shall be allowed to transfer to another school within the District. For the purpose of this policy, “persistently dangerous school” and “victim of a violent crime” shall be as defined by the Illinois State Board of Education.

DEVELOPMENT OF FURTHER PROCEDURES: When, if ever, it should become necessary to do so, the Superintendent or designee(s) shall develop any further procedures necessary to implement this policy including:

1. Development of a student capacity figure for each attendance center based upon the Health and Life Safety Code of Illinois.
2. Development and maintenance of a list of the lowest achieving students in rank order, from low income families who are attending each school in the District on improvement or corrective status and a list in rank order of achievement level of all other students attending each school.
3. Development of a Notice letter to the parents of all students attending a

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500.7 SCHOOL ATTENDANCE AREAS

500.7.1 SCHOOL CHOICE OPTION

Adopted: May 18, 2006
Reviewed: December, 2007
June, 2011

school in the District in improvement or corrective status to inform them of the school choice option available under the provisions of this policy and applicable law. This notice letter is to include notice of the obligation of the parent to elect the choice option within thirty (30) days of the date of the letter, and information regarding the obligation of the District to provide transportation.

4. Development of procedures to assure that the Notice letter referred to in item 3 above is, to the extent practicable, in a language the parent can understand, and sent out in a timely fashion, when possible, not later than June 1st of each successive school term.

Legal reference(s):
Illinois School Code, 105 ILCS 5/10-21.3a
20 U.S.C. § 6316

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500.8 STUDENT RECORDS

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

Student records shall be maintained in accordance with applicable state and federal law. Annually, and upon initial enrollment, parents and legal guardians shall be advised of their rights regarding student records including access to and release of those records as well as the right and procedure to follow in order to challenge the content of student records. The Superintendent shall develop and maintain administrative procedures and rules and regulations to implement this policy.

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500.9 STUDENT-STAFF RELATIONS

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

Each student is encouraged to regard staff members as people with specific knowledge and capabilities which can be well utilized to advance the student's own knowledge and development. Students are expected to regard staff members as individuals, employed to provide direct or indirect contributions to learning. Students are required to respect the rights of staff members and interference with those rights is not permitted. No student shall be allowed to interfere with the efforts of instructional staff to coordinate or assist in learning, to disseminate information for purpose of learning, or to otherwise implement a learning program.

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500.10 STUDENT SAFETY

Adopted: June 14, 1990

Revised: June 18, 1998

December 6, 2007

June, 2011

The safety of students is of paramount importance. It is better assured through proper supervision of students in all school buildings and grounds and through instruction to students for the development of courteous and safe habits particularly with regard to safe bus riding practices. The Superintendent shall establish and maintain administrative procedures for evacuation and disaster drills.

In addition to the above safety measures, school personnel shall endeavor to be constantly be watching for suspicious strangers loitering in or near school buildings or seated in parked automobiles nearby. If the circumstances warrant, the police shall be notified.

Teachers shall instruct students not to accept gifts or automobile rides from strangers; and the students will also be instructed to tell the teachers, their parents or legal guardians, police, or school patrols of any suspicious strangers.

From time to time, informational programs are to be conducted for students relating to exercising proper safety measures.

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500.11 SCHOOL PROPERTIES

Adopted: June 14, 1990
Revised: July 25, 1996
Reviewed: December, 2007
June, 2011

School officials shall have the authority to inspect and search places such as lockers, desks, parking lots and other school properties as well as personal effects left in those areas by students without notice to or consent of the student and without a search warrant. School authorities may request the assistance of law enforcement in conducting such searches. If a search provides evidence that the student has violated or is violating either the law, local ordinance or the school's rules or policies, the evidence may be seized, may be used in disciplinary action and may be turned over to law enforcement authorities.

Legal Reference(s):
105 ILCS 5/10-22.6

BOARD OF EDUCATION POLICIES

500.12 MEDICAL EMERGENCIES

Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011

The Superintendent will establish administrative procedures for those emergency medical situations which require emergency medical assistance. Parents or legal guardians shall be notified of any medical emergency as soon as possible.

BOARD OF EDUCATION POLICIES

500.12 MEDICAL EMERGENCIES

500.12.1 PREVENTION & MANAGEMENT OF LIFE-THREATENING ALLERGIC REACTIONS

Adopted: September 30, 2010

Revised: August 18, 2011

Parents of students with life-threatening allergies shall notify the Superintendent or his or her designee of the student's allergy as soon as a diagnosis has been made, or if the student already has a life-threatening allergy, at the beginning of the school year, so that appropriate school personnel may develop and implement an Emergency Action Plan (EAP), an individualized health care plan (HCP) and/or a 504 Plan for students with life-threatening allergies and protocols to prevent exposure to such allergens.

Food shall not be allowed in the classroom except when it is part of the approved curriculum and specifically approved as a necessary part of the curriculum by the Building Principal. Any decision to allow the use of curriculum related food in the classroom shall consider the individual needs of each student in a class, including without limitation consideration of whether there are any children with Emergency Action Plans and/or Individual Health Care Plans, and if so each such Plan shall be complied with. Food items shall not be allowed to be brought in or provided as treats for birthdays or other celebrations.

BOARD OF EDUCATION POLICIES

500.12 MEDICAL EMERGENCIES

500.12.2 SCHOOL NURSE EMERGENCY ADMINISTRATION OF EPINEPHRINE

Adopted: February 16, 2012

A School Nurse has the authority to administer an epinephrine auto-injector to any student that he or she in good faith professionally believes is having an anaphylactic reaction pursuant to the School District's authority to maintain a supply of epinephrine auto-injectors at a school in a locked, secure location as provided in State law. The supply of epinephrine auto-injectors shall only be accessed and used by School Nurses in instances where the School Nurse has a good faith belief that a student with a previously unknown allergy is in anaphylactic shock. Under these circumstances, the School Nurse may utilize the School District supply of epinephrine auto-injectors to respond to anaphylactic reaction, under a standing protocol from a physician licensed to practice medicine in all its branches.

Legal Reference(s):
105 ILCS 5/22-30

BOARD OF EDUCATION POLICIES

500.13 ADMINISTRATION OF MEDICATION

*Adopted: June 14, 1990
Revised: June 18, 1998
December 6, 2007
June, 2011*

Parents or legal guardians have the primary responsibility for the administration of medication to their children. Only when a student requires a drug or other medication to remain in regular daily attendance throughout the school term, and such drug or medicine must be administered during school hours, and the parent or legal guardian of the student cannot reasonably administer such drug or medicine, then the parent or legal guardian may request the school to permit the Certified School Nurse or Registered Nurse to administer the necessary medication or to monitor self-administration of the necessary medication. In those circumstances when it is not advisable for self-administration of medication, the services of a Certified School Nurse, a registered professional nurse, or administrative employee/designee, will be required to administer medication to students. No teacher or other non-administrative school employee, except certified school nurses and non-certified registered professional nurses, shall be required to administer medications to students. This policy does not prohibit any school employee from providing emergency assistance to students. The Superintendent or designee shall prepare administrative procedures for the implementation of this policy. This policy is not intended to cover the occasional need for medication.

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500.14 REPORT OF ILLNESS OR INJURY

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

If any student becomes ill or is injured during the school day or during any school-sponsored activity, any employee who has knowledge of such illness or injury shall immediately report it to the Building Principal or the School Nurse's office. A record of any student injury or serious illness shall be made on the official School District form. When deemed necessary, every reasonable effort shall be made to notify the parent(s) or legal guardian(s) or person(s) authorized by the parent(s) or legal guardian(s). All head injuries shall be reported to parent(s) or legal guardian(s) as soon as possible. No such child shall be released during the school day except to a parent or legal guardian or person(s) authorized by the parent(s) or legal guardian(s).

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500.15 SIGNIFICANT COMMUNICABLE DISEASES

*Adopted: June 14, 1990
Revised: December, 2007
June, 2011*

This policy is intended to protect the health and safety of afflicted persons as well as other members of the school community. For the purposes of this policy, significant communicable diseases are defined as those diseases which physicians in Illinois are required to report to public health authorities and those diseases which the Superintendent may, from time to time, identify as being of local concern in the School District.

Staff members and students will be instructed in methods to prevent transmission and spread of communicable diseases. The Superintendent shall establish such administrative procedures as may be necessary to assure the proper reporting and handling of students with communicable diseases.

BOARD OF EDUCATION POLICIES

500.16 STUDENT APPEARANCE

*Adopted: June 14, 1990
Revised: July 25, 1996
Reviewed: December, 2007
June, 2011*

I. STUDENT APPEARANCE

Students' dress and grooming must not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency. Procedures for handling students who dress or groom inappropriately will be developed by the Building Principal and included in the Parent-Student Handbook.

II. STUDENT DRESS

Students are expected to dress in a neat and clean manner. Clothing that violates one or more of the following shall not be worn during school or school-sponsored activities.

- A. Clothing that is suggestive or indecent.
- B. Clothing that creates a health or safety hazard.
- C. Clothing that substantially disrupts the educational process.

Such clothing includes but is not limited to thongs, halter tops, see-through blouses, tube tops, bare midriff shirts, inappropriate tank tops or shorts, clothing that contains any pictures, words, or symbols which glorify, promote, encourage or advertise tobacco products, illegal drugs or alcohol, and clothing or articles which depict gang or satanic symbols.

Parents or legal guardians should make every effort to review their child's attire so that it is appropriate and complies with this policy.

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500.17 PHYSICAL RESTRAINT AND CORPORAL PUNISHMENT OF STUDENTS

*Adopted: June 14, 1990
Revised: July 25, 1996
Reviewed: December, 2007
June, 2011*

School employees are prohibited from using any form of physical contact with students as a disciplinary measure and from using any form of physical contact with students which may foreseeably be harmful, demeaning, or licentious except that physical restraint of students by a certified employee may be utilized as hereinafter provided.

I. **GENERAL**

A. **Disciplinary Measure.** A disciplinary measure is any action taken by a School District employee for the purpose of raising a student's behavior to a level consistent with the general standards of behavior required of all students or required of a limited group of students engaged in a specialized activity requiring higher standards of behavior such as the interscholastic sports program.

Punishment of any sort for violation of such standards of behavior is a disciplinary measure.

B. **Corporal Punishment.** Corporal punishment is any physical contact between a certified employee and a student where such contact is intentionally utilized by such employee as a disciplinary measure. Corporal punishment includes physical restraint of a student where the purpose of such restraint is to administer corporal punishment. It shall not be deemed corporal punishment when physical contact between a certified employee and a student results from the unintentional or accidental acts of the employee or for purposes other than to administer corporal punishment.

C. **Physical Restraint.** Physical restraint is to use physical contact to restrict the actions of a student for the purpose of preventing those actions from harming the student himself or herself, other persons or property, or disruption of the educational process.

II. **CORPORAL PUNISHMENT**

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500.17 PHYSICAL RESTRAINT AND CORPORAL PUNISHMENT OF STUDENTS

*Adopted: June 14, 1990
Revised: July 25, 1996
Reviewed: December, 2007
June, 2011*

Corporal punishment is prohibited.

III. **PERMISSIBLE PHYSICAL RESTRAINT**

Certified employees may physically restrain students in any reasonable manner when necessary to prevent:

- A. Injury to themselves, the student, or other persons;
- B. Damage to School District property or the property of others; or
- C. Imminent and significant disruption of the school program.

Physical restraint of students shall not otherwise be used.

IV. **DISCIPLINE**

Any employee who violates this policy is subject to appropriate discipline including possible discharge.

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500.18 STUDENT DISCIPLINE

500.18.1 STUDENT DISCIPLINE POLICY ADVISORY COMMITTEE

Adopted: June 14, 1990

Revised: June 18, 1998

December 6, 2007

Reviewed: June, 2011

The Superintendent shall appoint a parent-teacher advisory committee composed of at least one (1) parent representative from each school, one (1) teacher representative from each school, the Building Principal of each school, and the Superintendent, who shall chair the committee. The committee shall meet at least annually and submit recommendations with respect to policy and administrative procedures on student discipline to the Board of Education on or before the close of each school term. The committee, in cooperation with local law enforcement officials, shall develop for recommendation to the Board of Education, policy guideline procedures to establish and maintain a reciprocal reporting system regarding criminal offenses committed by students. The committee shall, with the Board, develop policy guidelines to address bus safety procedures and provisions to address students at risk for aggressive behavior.

Legal Reference(s):
105 ILCS 5/10-20.14

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500.18 STUDENT DISCIPLINE

500.18.2 NOTICE OF STUDENT DISCIPLINE POLICY

Adopted: June 14, 1990
Revised: December, 2007
Reviewed: June, 2011

The Superintendent shall establish administrative procedures to inform parents and legal guardians of the Board of Education policies, School District administrative procedures, and school rules and regulations regarding student discipline. Building Principals may establish additional attendance center disciplinary procedures, subject to approval by the Superintendent. The first week of each school term, the Building Principal or his or her designee shall explain to students; in a manner appropriate to their ages, the rules for student conduct as well as the disciplinary procedures used by the schools. School discipline rules and procedures will be provided to parents and legal guardians at the beginning of each school term or within fifteen (15) days after a student enrolls in school if such enrollment is subsequent to the start of a school term.

Legal Reference(s):
105 ILCS 5/10-20.14

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500.18 STUDENT DISCIPLINE

500.18.3 STANDARDS FOR STUDENT CONDUCT

Adopted: June 14, 1990

Revised: June 19, 1997

June 18, 1998

February 13, 2003

December 6, 2007

Reviewed: June, 2011

I. GENERAL

While on school premises, riding in school buses, or at school conducted or sponsored activities, wherever located, students are expected and required to behave in an orderly and appropriate manner with due regard and respect for the rights and property of others, the rules and regulations of the School District, the directives of school personnel, and all existing laws. Students are subject to appropriate disciplinary measures for unlawful or improper conduct and, upon demonstration of gross disobedience or misconduct, may be suspended and/or expelled from school in accordance with the provisions of The Illinois School Code, School District rules and regulations, and other applicable laws.

II. SUSPENSION AND/OR EXPULSION FOR GROSS DISOBEDIENCE OR MISCONDUCT

Gross disobedience or misconduct may include, but is not limited to, the following prohibited student conduct, occurring on school premises, on school buses, while traveling to and from school, or at school conducted or sponsored activities, wherever located. Gross disobedience or misconduct may also include a series of violations of school rules and regulations or misbehavior which, in isolated incidents, may not warrant suspension or expulsion but which taken together amount to gross disobedience or misconduct. Irrespective of the place of occurrence, gross disobedience or misconduct may also include any of the following prohibited conduct, when determined to constitute a substantial danger to the orderly conduct of the educational process or to the health and safety of students, employees, or other persons on school premises, riding school buses, going to or from school, or at school conducted or sponsored activities, wherever located:

BOARD OF EDUCATION POLICIES

500.18 STUDENT DISCIPLINE

500.18.3 STANDARDS FOR STUDENT CONDUCT

Adopted: June 14, 1990

Revised: June 19, 1997

June 18, 1998

February 13, 2003

December 6, 2007

Reviewed: June, 2011

III. PROHIBITED CONDUCT

- A. Interference with or obstruction of the educational process or legitimate purposes of the school by use of violence, force, noise, coercion, intimidation, passive resistance, or similar act;
- B. The making of any bomb threat or false reporting of the presence of a bomb or other dangerous weapon on school premises or causing or participation in the making of such a false report;
- C. Fighting, assault, battery, or any other conduct which a student may reasonably be expected to know may endanger the health and safety of students, school personnel, or other persons, or interfere with the educational process;
- D. Possession, sale, use or transfer of tobacco in any form;
- E. Possession, sale, use or transfer of fireworks, explosives, or any other flammable substances not authorized by proper school officials;
- F. Theft of, vandalism to, or trespassing on School District property, the property of any School District personnel, or the property of other persons;
- G. Possession, sale, use, transfer, or being under the influence of any alcoholic beverage, dangerous drug not properly prescribed, narcotic, marijuana, or other controlled substance such as now or hereafter defined by any applicable law or regulation, or any look alike substance;
- H. Possession, use, sale, or transfer of over-the-counter drugs;
- I. Possession, use, sale, or transfer of any paraphernalia which may be reasonably considered as paraphernalia for the administration of a dangerous drug, narcotic, or other controlled substance as now or hereafter defined by any

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500.18 STUDENT DISCIPLINE

500.18.3 STANDARDS FOR STUDENT CONDUCT

Adopted: June 14, 1990

Revised: June 19, 1997

June 18, 1998

February 13, 2003

December 6, 2007

Reviewed: June, 2011

applicable law or regulation; excluding, however, any instance of possession or use where such occurs by a person necessarily to facilitate the administration of such dangerous drug, narcotic, or controlled substance as prescribed by a licensed physician;

J. Possession, sale, use, or transfer of any firearm, knife, or other object which may reasonably be considered to be a weapon or a look-alike weapon or is used as a weapon to threaten the safety of or harm another person;

K. Insubordination or disrespect to School District personnel, interference with School District personnel in the performance of their duties, or refusal to comply with reasonable and lawful instructions of School District personnel;

L. Truancy or tardiness;

M. Dress or appearance which presents a health or safety hazard or which materially and substantially disrupts the educational process;

N. Gambling;

O. Cheating in academic matters;

P. Giving a false fire alarm;

Q. Possession of electronic paging devices;

R. The commission of any act punishable by any national, state, or local law or regulation.

S. Misuse of School District facilities or violation of Internet Use Procedures in such a manner to cause harm; or

T. Use of any cellular radio telecommunication device (e.g. cellular phone) on school property during school hours, except in the event of an emergency or otherwise is compliance with the policy of the school.

BOARD OF EDUCATION POLICIES

500.18 STUDENT DISCIPLINE

500.18.4 DISCIPLINARY MEASURES

Adopted: June 14, 1990

Revised: June 19, 1997

December 6, 2007

Reviewed: June, 2011

In addition to appropriate in-school disciplinary measures imposed during the regular school day, the following major disciplinary measures may be taken where appropriate:

- A. "Detention" -- the keeping of a student in school after the regular student dismissal time for a period of up to one (1) hour per day on one (1) or more school days.
- B. "Suspension" -- the temporary exclusion of a student from school for a period from one (1) to ten (10) school days as determined by the Superintendent, Building Principals, or Assistant Principals. Suspension may also include the temporary exclusion of a student from school by the Board of Education for a period of up to and including ten (10) school days or for such additional period of time as final action by the Board of Education on the student's expulsion from school is pending. A student will be required to make up all assignments missed during his or her suspension.
- C. "Expulsion" -- the exclusion of the student from school for a period in excess of ten (10) school days by a final decision of the Board of Education.
- D. "Expulsion With Probation on Conditions" -- the expulsion of a student with probation on conditions.

An administrator, as referred to in paragraph B above, may recommend a Board of Education/parent or legal guardian meeting prior to reinstatement of a student who receives a suspension or in other cases as deemed necessary.

The disciplinary measures defined above are not all inclusive, but rather are a listing of major disciplinary actions that may be taken to punish a student for misconduct. It is the hope and intent of the Board of Education that such punishments when utilized will:

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500.18 STUDENT DISCIPLINE

500.18.4 DISCIPLINARY MEASURES

Adopted: June 14, 1990

Revised: June 19, 1997

December 6, 2007

Reviewed: June, 2011

- A. Deter future misconduct;
- B. Assist the student in developing proper behavioral patterns; and
- C. Engender in the student respect for the rules of the school and educate the student to the principle that all must live by the rule of the law.

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500.18 STUDENT DISCIPLINE

500.18.5 CHRONIC DISCIPLINARY PROBLEM

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

A chronic disciplinary problem is defined as a student who, despite prior discipline for misbehavior, persistently violates the rules of the school or persistently engages in misbehavior which disrupts the educational process of the school. A student identified as a chronic disciplinary problem may be suspended and/or recommended to the Board of Education for possible expulsion on the basis that, despite prior punishment, such student has persistently violated the rules of the school and/or engaged in consistent misbehavior causing a disruption of the educational process, even though each prior violation or incident of misbehavior may not alone have warranted suspension or expulsion. A student who is a chronic disciplinary problem may be referred to available appropriate supportive services for assistance.

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500.18 STUDENT DISCIPLINE

500.18.6 TRUANCY

Adopted: June 14, 1990
Revised: July 25, 1996
Reviewed: December, 2007
June, 2011

A student is truant if absent from school without valid cause for a school day or any portion of a school day. The administrator shall make reasonable effort to promptly notify the parents or legal guardians of any truancy, and appropriate disciplinary action will be taken. A chronic or habitual truant is one who has been absent without a valid cause for ten percent (10%) or more of the previous one hundred eighty (180) regular attendance days. A student who is identified as a chronic or habitual truant shall be directed to such available supportive services or other school resources as, in the judgment of the school, may assist the student in correcting the problem.

Where a student is identified as a chronic or habitual truant, diagnostic services shall be used to identify the cause of the student's absenteeism, which services shall include interviews with the student, his or her parents or legal guardians, and any school personnel or other parties who may have information about the reasons for the student's attendance problem.

It is the policy of this School District that no punitive action be taken against a student who is a chronic or habitual truant solely for such truancy unless available supportive services and school resources have been offered to the student and he or she has failed within a reasonable time to correct his or her behavior.

The Superintendent shall establish administrative procedures for the reporting of truancy to parents and legal guardians and to proper authorities, when necessary. Such administrative procedures shall also identify appropriate supportive services and available resources for truants.

Supportive services and diagnostic procedures may include, where deemed appropriate:

- A. Parent conferences and student interviews;
- B. Student and/or family counseling;

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500.18 STUDENT DISCIPLINE

500.18.6 TRUANCY

*Adopted: June 14, 1990
Revised: July 25, 1996
Reviewed: December, 2007
June, 2011*

- C. Information about and referral to community services and resources which are available to the student and relevant to the student's needs; and/or
- D. Referral for social history, adaptive behavior, or related evaluation.

Valid causes for excused absence from school shall include:

- A. Physical or mental inability to attend school
- B. Observance of religious holidays or tenets that forbid secular activity on a particular day or days or at a particular time during a day;
- C. Participation in religiously-affiliated and mandated exercises, retreats, or services;
- D. Death in the immediate family;
- E. Confirmation classes for students between the ages of 12 and 14;
- F. A family emergency; or
- G. Such other valid cause as determined by the Board of Education.

Examples of religious holidays (not all inclusive) are Christmas, Good Friday, Good Friday (Orthodox), Rosh Hashanah, Yom Kippur, Sukkot, Savuot, Shemini Atzerat, Simchat Torah, Muslim New Year, Ra's al-sana, and Id Al-Fitr and Id Al-Adha.

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500.18 STUDENT DISCIPLINE

500.18.7 STUDENT CONDUCT ON BUS

Adopted: June 14, 1990
Revised: December 6, 2007
Reviewed: June, 2011

While riding in school buses, students are required to conduct themselves in a proper and orderly manner. Students are expected to:

- A. Remain seated and facing forward;
- B. Refrain from making loud and/or distracting noises;
- C. Refrain from pushing, fighting, moving about and annoying others; and
- D. Obey the lawful instructions of the bus driver.

Students who violate any of the above rules or otherwise fail to act in an appropriate and proper manner shall be reported, in writing, to the Building Principal and be subject to appropriate discipline including but limited to suspension from riding the bus. The Superintendent shall establish administrative procedures for the enforcement of this policy.

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500.18 STUDENT DISCIPLINE

500.18.7.1 AUDIO/VIDEOTAPING ON SCHOOL BUSES

Adopted: December 4, 2003

Revised: December 6, 2007

Reviewed: June, 2011

The Board of Education has determined that to enhance bus safety and monitor behavior it hereby authorizes District use of audio/video cameras on School District buses. The audio/video cameras may be installed on all buses used for transportation of the School District's students. Such videotapes will not be maintained by the School District as student record information. If such a videotape is used or maintained in any other special circumstances the videotape will be handled in accordance with federal and state law. The School District Superintendent, or his/her designee, will provide proper notice of this policy to parents and students.

Legal Reference(s):

20 U.S.C. §1232g

105 ILCS 10/1 et seq

34 C.F.R. §99.3

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500.18 STUDENT DISCIPLINE

500.18.8 REMOVAL FROM CLASS

*Adopted: June 14, 1990
Reviewed: December, 2007*

A teacher may temporarily remove a student from class for disruptive behavior generally only after first using less severe disciplinary measures to correct the behavior problem. The length of the removal from class shall be determined by the Building Principal, in consultation with the teacher. Any student removed from class by a teacher must be provided adequate supervision and is required to make up any missed assignments. In removing a student from class, the teacher must not leave the remainder of the class unsupervised.

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500.18 STUDENT DISCIPLINE

500.18.9 BEHAVIORAL INTERVENTIONS FOR STUDENTS WITH DISABILITIES

*Adopted: March 23, 1995
Revised: December 6, 2007
Reviewed: June, 2011*

Students receiving special education services will be governed by the use of positive approaches which help to develop and strengthen desirable behaviors. In cases where more restrictive procedures may be required, such behavioral interventions shall be used in consideration of the student's physical freedom and social interaction, and be administered in a manner which respects human dignity and personal privacy. At all times, a student's right to placement in the least restrictive appropriate educational environment must be maintained.

The Superintendent shall establish administrative procedures, through the input of a parent-teacher advisory committee, for the use of behavioral interventions to manage, intervene, or change the behavior of students with disabilities. Such procedures will conform with protection available to students with disabilities and their parents or guardians under the Individuals with Disabilities Education Act. The procedures will also include: a designation of behavioral interventions by level of restrictiveness; utilization of school-based discipline committees to review behavioral intervention practices; identification of behavioral intervention consultants; procedures for developing behavioral management plans; procedures for the documentation of emergency use of restrictive interventions; provisions for parent involvement and assurance of due process rights including parent notification and right to appeal; and, provision for staff training and professional development.

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500.18 STUDENT DISCIPLINE

500.18.10 TRANSFER STUDENTS CURRENTLY SERVING A SUSPENSION OR EXPULSION

Adopted: February 13, 2002

Reviewed: December, 2007

June, 2011

No student who is, or becomes, a resident of this School District, and is serving suspension or expulsion for any reason from any public or private school in this or any other state, shall be admitted into this School District until the student has completed the entire term of the suspension or expulsion. For a student transferring from an out-of-state public or private school, the Superintendent, or her/his designee, is hereby authorized to take reasonable steps to verify the written certification from the parent(s) that the student is not currently serving a suspension or expulsion imposed by the school from which the student is transferring. As a condition of enrollment in this District, the parent(s) of any such out-of-state student may be required to sign a written consent to the release and forwarding of any current or relevant student discipline record information and/or communications regarding the student's discipline record with the student's prior school. If this District subsequently receives information from the prior school that the transferring student is currently serving a suspension or expulsion, the student shall be removed from school and immediately be required to complete the remainder of such suspension or expulsion.

The District reserves the right to determine, in its sole discretion, whether to place such an expelled or suspended student in an alternative school program established under Article 13A of the Illinois School Code for some or all of the remaining period of the suspension or expulsion. This does not create any right to attend such an alternative school for any student currently serving a suspension or expulsion.

Legal Reference(s):

Illinois School Code (105 ILCS 5/10-22.6(g))

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500.18 STUDENT DISCIPLINE

500.18.11 AGGRESSIVE BEHAVIOR (BULLYING)

Adopted: February 13, 2002
Revised: December 20, 2007
September 30, 2010
Reviewed: June, 2011

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristics is prohibited in the school district. Bullying will not be permitted or tolerated during any school-sponsored education program or activity; while in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities; or through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment. Students who are identified as having demonstrated aggressive behavior or behaviors that put them at risk for aggressive behavior including but not limited to “bullying” which is hereby defined as any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following: (1) placing the student or students in reasonable fear of harm to the student’s person or property; (2) causing a substantially detrimental effect on the student’s physical or mental health; (3) substantially interfering with the student’s academic performance; or (4) substantially interfering with the student’s ability to participate in or benefit from the services, activities, or privileges provided by a school. Bullying may take various forms including harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

The principal or designee shall promptly notify the student’s parents or guardian

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500.18 STUDENT DISCIPLINE

500.18.11 AGGRESSIVE BEHAVIOR (BULLYING)

Adopted: February 13, 2002
Revised: December 20, 2007
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of the referral and shall attempt to schedule a parent-teacher conference to discuss the referral and to recommend such available early intervention procedures as are deemed reasonably appropriate. Students who are found to have engaged in bullying shall be subject to appropriate discipline.

The Superintendent will establish procedures by which a teacher can refer a student to the principal as a student who may be at risk for aggressive behavior or is believed to have engaged in bullying behaviors. For the purposes of gang resistance education and training, the school district will collaborate with State and local law enforcement agencies.

Any student who believes that they have been or are currently the victim of bullying or other aggressive behavior should immediately report the situation to their teacher, a counselor/social worker or school administrator.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be bullying behavior directed to a student.

Legal Reference(s):
105 ILCS 5/27-23.7, 105ILCS 5/27-23.10

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500.18 STUDENT DISCIPLINE

500.18.12 USE OF PHYSICAL RESTRAINT OR ISOLATED TIME OUT

*Adopted: February 13, 2002
Reviewed: December, 2007
June, 2011*

This policy does not prohibit school staff from maintaining the safety of the school environment by using proper force to keep students from hurting themselves or others or from damaging school property. "Restraint", as used here, shall not include momentary periods of physical restriction or control by school staff, without the aid of material or mechanical devices, accomplished with limited force and designed to: 1) prevent a student from completing an act that would result in potential physical harm to himself, herself or another or damage to property or 2) remove a disruptive student who is unwilling to leave an area voluntarily. The Superintendent, or his/her designee, is hereby designated as the school official to be informed of incidents and maintain the documentation required by law. The Superintendent, or his/her designee, shall establish and implement procedures for the utilization of isolated time-out or physical restraint, including a process for evaluating any serious injury to a student, staff member or other person, and annual review of the use of such methods, consistent with the requirements set forth in the Illinois regulations addressing these methods as 23

Il.Ad.Code §1.285

Legal Reference(s):

Illinois Admin. Code (23 Il.Ad.Code §1.285)

Illinois School Code (105 ILCS 5/10-20.33)

Illinois School Code (105 ILCS 5/114-8.05(c))

Illinois School Code (105 ILCS 5/10-20.14)

Illinois School Code (105 ILCS 5/24-24)

BOARD OF EDUCATION POLICIES

500.19 DUE PROCESS PROCEDURES

500.19.1 GENERAL RULE

Adopted: June 14, 1990
Revised: December, 2007
Reviewed: June, 2011

Except in emergencies, a student must be advised of the misconduct which may result in removal from class, detention, suspension, or other severe disciplinary action, and given an opportunity to respond to the charges of misconduct and the proposed disciplinary action before a final decision is made. If the student denies the misconduct, he or she shall be advised of the basis for the teacher's or administrator's belief that the misconduct occurred and/or appropriate under the circumstance, given an additional opportunity to respond.

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500.19 DUE PROCESS PROCEDURES

500.19.2 SUSPENSION PROCEDURES

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

Prior to any suspension from school, the suspending administrator shall advise the student of the misconduct which he or she is accused. The administrator shall also hear a statement from the student and give the student an opportunity to explain his or her side of the story.

If the administrator decides to suspend the student, notice of the suspension and the reasons therefore shall, if reasonably possible, be reported immediately to the parents or legal guardians by telephone. The telephone notice shall be followed immediately by a certified letter to the parents or legal guardians setting forth the reason(s) for the suspension and giving notice of the right to request a review of the suspension by the Board of Education. A copy of this letter shall be forwarded to the Superintendent for distribution to the Board of Education. The Superintendent, Building Principals, Assistant Principals, and deans of students are hereby authorized to suspend pupils guilty of gross disobedience or misconduct for a period not to exceed ten (10) school days.

If the parent or legal guardian wants a review of the suspension, a verbal or written request to the Superintendent for a suspension review must be made within ten (10) calendar days after receipt of the written notice of the suspension. If a hearing is requested, it is to be held as soon as reasonably possible, but not later than the second Regular Meeting of the Board of Education following the first day of the suspension. If subsequent to any review hearing the suspension is disallowed by the Board of Education, the following steps shall be taken:

- A. The student's records shall be expunged of all notations or remarks regarding the matter;
- B. The student's teachers shall be notified in writing that the absence is "excused"; and
- C. The student is to be given assistance in making up all work missed during

BOARD OF EDUCATION POLICIES

500.19 DUE PROCESS PROCEDURES

500.19.2 SUSPENSION PROCEDURES

*Adopted: June 14, 1990
Reviewed: December, 2007
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the suspension, and is to be given full credit for it.

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500.19 DUE PROCESS PROCEDURES

500.19.3 EXPULSION PROCEDURES

Adopted: June 14, 1990
Revised: June 19, 1997
Reviewed: December, 2007
June, 2011

Prior to recommending a student for expulsion, the administration will attempt to schedule a conference with the student's parents or legal guardians. Subsequent to such conference, if the administration decides to recommend expulsion, the student's parents or legal guardians will be promptly notified by a certified letter of the expulsion recommendation, the reasons for it, the time, place, and purpose of the hearing on the matter. An expulsion hearing shall be before the Board of Education or its duly appointed hearing officer. Subsequent to the hearing, the Board of Education shall take such action as it deems proper.

The building administrator shall make a recommendation to the Board of Education as to the length of expulsion and/or any conditions of probation to insure the safety for all students.

BOARD OF EDUCATION POLICIES

500.19 DUE PROCESS PROCEDURES

500.19.4 HEARING PROCEDURES FOR SUSPENSION REVIEWS AND EXPULSIONS

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

The Superintendent will be responsible for arranging the time and place for any suspension review or expulsion hearing and for notifying all interested parties.

Suspension reviews and expulsion hearings shall be presided over by either the Board of Education or a hearing officer appointed by the Board of Education.

The following may be present:

- A. The student;
- B. The parents or legal guardians;
- C. Attorneys representing the student, parents or legal guardians, or School District;
- D. School District administrators;
- E. School District stenographer; and
- F. Witnesses for either party.

The Superintendent will be responsible for the preparation of a statement detailing the incidents leading to the suspension or recommended expulsion.

All participants in the hearing will be permitted to make comments or ask questions regarding the facts of the case or by way of explanation or mitigation of the student's conduct. Upon the request of either party, witnesses may be excluded during the testimony of other witnesses.

Unless the Board of Education or its hearing officer rules otherwise, no more than five (5) witnesses may be called by either party.

The technical rules of evidence shall not apply to any suspension review or expulsion hearing.

If the hearing is conducted by a hearing officer, he or she will make written summary of the evidence presented at the hearing, which written summary shall be submitted to the President of the Board of Education within three (3) days after the

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500.19 DUE PROCESS PROCEDURES

500.19.4 HEARING PROCEDURES FOR SUSPENSION REVIEWS AND EXPULSIONS

Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011

hearing. The Board of Education will then make its decision at the next Regular Meeting of the Board of Education following the hearing or at a special meeting called for this purpose.

If the Board of Education conducts the hearing, it will make its decision in due course after such deliberation as may be necessary but not later than at the next Regular Meeting of the Board of Education.

The decision of the Board of Education on any suspension or expulsion review shall be final.

BOARD OF EDUCATION POLICIES

500.20 DISCIPLINE OF SPECIAL EDUCATION STUDENTS

500.20.1 GENERAL

Adopted: June 14, 1990
Revised: December 6, 2007
June, 2011

Special education students are expected to abide by the policies and rules and regulations of conduct established by the School District and are required to do so. However, the Board of Education recognizes that certain disabling conditions may cause inappropriate conduct which the exceptional child cannot reasonably be expected to control. Such conduct, if repeated or deemed substantially disruptive to the educational process, shall result in a change of placement recommendation. Generally, a special education student may not be suspended or expelled for misconduct which is a manifestation of his or her disability. However, suspension(s) of up to ten (10) school days in the aggregate per each school year may be imposed:

- A. Where the special education student's continued presence constitutes a physical danger to the student, other students, faculty, or School District property; or
- B. Where appropriate to achievement of the goals of the student's Individualized Education Program ("IEP"); or
- C. When otherwise permitted or required by law.

Legal Reference(s):
34 C.F.R. §300.530

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500.20 DISCIPLINE OF SPECIAL EDUCATION STUDENTS

500.20.2 EXPULSION

Adopted: June 14, 1990
Revised: December 6, 2007
Reviewed: June, 2011

Expulsion of a special education student for conduct which is a manifestation of the student's disability is prohibited. Any determination as to whether there is a causal relationship between an exceptional student's alleged gross misconduct or disobedience and the student's exceptional characteristics shall be made at a multidisciplinary staff conference conducted in accordance with the change of placement procedures as mandated by law. The School District shall, when necessary, seek an appropriate court order or an expedited hearing, if due to the student's conduct and behavior there is a continuing danger to the health and safety of the student or others, and the School District proposes to change the student's placement or suspend the student from school for more than ten (10) days. In addition, under certain circumstances the student may be placed in an alternate interim placement for a period of up to 45 days.

Legal Reference(s):
34 C.F.R. §300.530

BOARD OF EDUCATION POLICIES

500.20 DISCIPLINE OF SPECIAL EDUCATION STUDENTS

500.20.3 SUSPENSION

Adopted: June 14, 1990
Revised: December 6, 2007
Reviewed: June, 2011

Prior to any short term internal or external suspension (exclusion for less than ten (10) days in the aggregate during any school year) the suspending authority shall follow the same due process procedures as are applicable to non-disabled students. In addition, prior to any such suspension, the suspending authority shall review the students Individualized Education Program ("IEP") and prior discipline record to determine whether there is any reason that the student should not be suspended on the same basis as a non-special education student for similar misconduct. If the student's IEP does not provide for short term suspension, then the suspending authority shall consult with the staff member responsible for the overall implementation of the student's IEP, or such staff member's designee. If after such consultation it is determined that the alleged misconduct is a consequence of the student's disability, the student shall not be subject to external suspension unless the student's presence constitutes a danger to the safety of the student, other students, or School District property; in which case such suspension will be limited to ten (10) school days during which time a multidisciplinary conference shall be convened to determine as soon as possible whether a change of placement is necessary.

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500.20 DISCIPLINE OF SPECIAL EDUCATION STUDENTS

500.20.4 POST SUSPENSION PROCEDURES

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

The post suspension procedures applicable to regular students shall be followed subsequent to the suspension of a disabled student. In addition, at the request of the student's parent(s) or legal guardian(s), or the student's Individualized Education Program ("IEP") case manager, or if the suspension is an external suspension for ten (10) school days, or brings the total number of days of external suspension for the school term to ten (10) school days, then a multidisciplinary staff conference shall be called to consider any necessary modifications, if any, to the student's IEP.

BOARD OF EDUCATION POLICIES

500.21 STUDENT DISMISSAL PRECAUTIONS

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

No staff member shall excuse any pupil from school prior to the end of the school day, or into any person's custody, without the direct prior approval and knowledge of the Building Principal or, in his or her absence, an administrator from the School District administrative office.

The Building Principal shall not excuse a pupil before the end of the school day without a request for the early dismissal by the student's parent(s) or legal guardian(s). Requests for early dismissal of a pupil may be honored if the person can be positively identified as the pupil's parent or legal guardian. Any additional precautions may be taken by the school administration as appropriate with regard to the age of the student or other circumstances.

BOARD OF EDUCATION POLICIES

500.22 SCHOOL-SPONSORED ACTIVITIES

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

Of those activities and programs which occur outside of the School District's academic curriculum, only those specifically designated by the Board of Education or by a Board-authorized administrator, as school-sponsored activities shall be considered to be school-sponsored.

Access to school buildings, grounds, and equipment shall be limited to those participating in school-sponsored activities. Organizers of activities not designated as school-sponsored activities, who wish to use school buildings or grounds, must apply for such use in accordance with the policy on Use of School Facilities and abide by the School District's administrative procedures for Use of School Facilities.

Use of the public address system and/or any bulletin board in any school building in the School District shall be permitted only in connection with school-sponsored activities.

Any School District employee who supervises, organizes, or in any way participates in an activity which has not been designated as a school-sponsored activity has a duty to ascertain that the participants in such activity are aware that the employee's involvement in no way makes the activity a school-sponsored one. The Superintendent shall develop administrative procedures and rules and regulations for the approval, operation, and conduct of extracurricular activities including athletics, clubs, field trips, or similar functions.

BOARD OF EDUCATION POLICIES

500.23 SOLICITATION OF FUNDS

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

Collection of money from students by outside organizations is prohibited as the Board of Education believes that the determination on contributions to such organizations is rightfully a function of the family. Students participating in an activity in any way organized, sponsored, supervised by, or connected with the school are not allowed to solicit funds for these activities by door-to-door sales. Any other method of solicitation shall conform to administrative procedures prepared by the Superintendent and approved by the Board of Education.

BOARD OF EDUCATION POLICIES

500.24 PARTICIPATION IN EXTRACURRICULAR ATHLETIC ACTIVITIES

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

Each student who chooses to participate in a school-sponsored extracurricular conference athletic program must have a certificate of consent, signed by a parent or legal guardian, and a certificate of satisfactory physical condition, signed by a licensed physician, before starting practice. These must be on file in the Building Principal's office or other office designated by the Building Principal. This policy shall be in effect for every student during each sports season.

Each student who chooses to participate in a school-sponsored extracurricular intramural athletic program must have a certificate of consent, signed by a parent or legal guardian. This must be on file in the Building Principal's office or other office designated by the Building Principal. This policy shall be in effect for every student during each school term.

The student's parent or legal guardian shall be required to sign the School District's permission and consent form prior to the participation by the student in any conference or intramural athletic activity.

The Superintendent or his or her designee shall designate those extracurricular conference and intramural athletic programs which are to be school-sponsored. Only those programs specifically so designated shall be considered to be school-sponsored.

BOARD OF EDUCATION POLICIES

500.25 SUPERVISION OF STUDENTS BEFORE AND AFTER SCHOOL

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

No student shall be permitted on school grounds more than ten (10) minutes before or after the regular school day for students, except when participating in a school-sponsored activity or when on school grounds due to the early arrival or late departure of a school bus to which the student is assigned. The Superintendent shall at least annually advise the students and their parents or legal guardians of this policy and that supervision will not be provided by the School District at times when the students are not permitted on school grounds.

BOARD OF EDUCATION POLICIES

500.26 STUDENT GRADES

*Adopted: June 14, 1990
Reviewed: December, 2007
June, 2011*

The Superintendent shall be responsible for establishing the School District's marking standards and Board of Education approved means for evaluating student progress. Teachers shall have the responsibility and the right to determine grades based upon their professional judgment. A teacher's grade shall not be changed without prior notification to and discussion with the teacher. Administrative procedures for consideration of a change of a grade shall be established by the Superintendent.

Legal Reference(s):
105 ILCS 5/10-20.a

BOARD OF EDUCATION POLICIES

500.27 STUDENT RIGHTS AND RESPONSIBILITIES -DRUG ABUSE

Adopted: September 27, 1990

Reviewed: December, 2007

June, 2011

Non-medical use of drugs is hazardous to the health of students. The illicit use, possession or distribution of drugs or look-alike drugs and drug paraphernalia is not permitted on School District buses, in School District buildings or on School District grounds at any time. This Policy extends to all school-sponsored and related activities as well as field trips and athletic and music trips, whether held before or after school, evenings or weekends. Students shall not be permitted to attend school when they are under the influence of illicit drugs. For the purpose of this Policy, students who are under such influence shall be treated in the same manner as though they had drugs in their possession.

Students shall be advised of this Policy in a manner deemed appropriate by the Building Principal. In addition, information concerning the effects and potential dangers involved in the illicit use of drugs shall be included in the curriculum in compliance with the law.

If a staff member finds a student to be illicitly using, possessing or distributing drugs or look-alike drugs and drug paraphernalia in violation of this Policy, the student shall be suspended and/or expelled. In addition, parents/legal guardians, and juvenile authorities shall be notified promptly. In all cases, parents'/legal guardians' cooperation shall be sought. When a substance is determined to be an illicit drug, the identity of the student shall be given to the proper authorities for prosecution.

Electronic signaling devices found on School District facilities shall be confiscated by the Superintendent or his or her designee. The presence of such a device may be cause for further search for possession of drugs and appropriate discipline as established by the Board of Education.

If there is reason to believe that a student is using drugs illicitly at any time on or off School District premises, the special services of the School District shall be made available to the student and their parents or legal guardians.

Organizations sponsoring activities on the School District's facilities outside of

BOARD OF EDUCATION POLICIES

500.27 STUDENT RIGHTS AND RESPONSIBILITIES -DRUG ABUSE

Adopted: September 27, 1990

Reviewed: December, 2007

June, 2011

regular school hours shall be made aware of this Policy and shall be expected to take appropriate disciplinary measure. Failure to do so could result in cancellation of that organization's privilege to use School District facilities.

BOARD OF EDUCATION POLICIES

500.28 CRISIS MANAGEMENT

Adopted: August 13, 1992
Reviewed: December, 2007
June, 2011

The Board of Education believes when a crisis situation occurs, all segments of the school community may be affected: its students; its staff members; and its public. Schools are concerned about the emotional welfare of its people during crisis situations. Given a crisis situation, any and all necessary and responsible actions should be initiated to insure needs are dealt with in a professional, compassionate, and respectful manner.

The Superintendent or designee shall facilitate organization of a knowledgeable and supportive team of individuals to prepare administrative procedures and a crisis management plan of action. The crisis management plan shall be reviewed by the Board of Education.

BOARD OF EDUCATION POLICIES

500.29 STUDENT INCLUSION

*Adopted: August 26, 1993
Reviewed: December, 2007
June, 2011*

The Board of Education respects individual rights and needs and recognizes diversity among Kirby School District 140 students. The Board of Education advocates inclusion of all students in an educational environment and culture that promotes acceptance, achievement, and self-worth. The Board of Education recognizes that individual attendance centers and learning environments must be adaptable, continuously focusing on the personal education requirements of all students in preparation of their contributions and participation in a challenging, changing world.

Each building administrator, under the direction of the Superintendent or designee shall facilitate and assure this policy is implemented to afford that all students are included, to the maximum extent appropriate, in a standard education environment.

BOARD OF EDUCATION POLICIES

500.30 WEAPON FREE SCHOOLS

Adopted: March 9, 1995

Revised: June 19, 1997

June 17, 1999

Reviewed: December, 2007

June, 2011

Any student who is determined to have brought a weapon to school and/or have possessed a weapon on school property at any school sponsored activity or event, or any activity or event which bears a reasonable relationship to school, which could endanger the health, safety, and welfare of the school community, shall be expelled from school for a period of not less than one (1) year. For purposes of this policy, the term "weapon" means (1) possession, use, control, or transfer of any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18, United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Act, use of weapon as defined in Section 24-1 of the Criminal Code; (2) any other object if used or attempted to be used to cause bodily harm, including but not limited to, knives, brass knuckles, or billy clubs, or (3) "look-alikes" of any weapon as defined in this section.

The Superintendent may on a case by case basis, modify the period of expulsion and the Board of Education may, modify the Superintendent's determination on a case by case basis.

Administration shall be required to refer the violation of Board of Education policy to the local law enforcement agency.

Legal Reference(s):
105 ILCS 5/10-22.6

BOARD OF EDUCATION POLICIES

500.31 STUDENT CLASS ASSIGNMENT

*Adopted: July 20, 1995
Reviewed: December, 2007
June, 2011*

A student will be placed in a class and with a teacher who, in the judgment of administration, is most likely to further the student's educational future. Administration will plan class assignments at the school level. The child's current teacher or teachers provide significant input for placement for the next school year. Many factors are considered for the placement of each child. Factors include the range of academic abilities, social mixture, gender balance, individual learning styles, student personalities and interaction, students benefiting from being together or separated, overall student behavior, student/teacher considerations, and class size.

The objective of the assignment process is to produce the most workable combination of student groups. Class assignments should provide a positive classroom environment to enable each student to function to their fullest ability.

Dialogue from parents regarding their concerns is encouraged. Information from the parent is important to the placement decision and to ascertain learning styles. Requests for specific teachers will not be considered. The professional judgment of the faculty will provide each student with the best possible learning environment. The final decision regarding student assignment is the authority of the Building Principal or designee.

BOARD OF EDUCATION POLICIES

500.32 SECTION 504 OF THE REHABILITATION ACT OF 1973

Adopted: June 18, 1998
Reviewed: December, 2007
June, 2011
Revised: May 20, 2010

Section 504 of the Rehabilitation Act of 1973 ("Act") is a federal law which prohibits discrimination, based on disability, against any eligible disabled students in any program or activity which benefits from or receives Federal financial assistance. The District does not discriminate against any student with a disability in any of its programs or practices in the school system.

The Act defines a student with a disability as follows:

1. having a mental or physical impairment which substantially limits one or more major life activity (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working, or the operation(s) of a major bodily function);
2. having a record of such an impairment; or
3. is regarded as having such an impairment.

The District has specific responsibilities under the Act, which include the responsibility to properly identify, evaluate, and if the child is determined to be eligible under Section 504, to afford access to appropriate educational services, and to provide notice of such decisions to the parent or guardian. A parent or guardian has the further right to inspect their child's educational records. If a parent or guardian disagrees with the determinations made by the District in this regard, he/she can pursue a right to a hearing with an impartial hearing officer relative to such identification, evaluation or services provided to your child.

If you have questions or complaints that you wish to raise under this policy, the District 504 Coordinator is the Assistant Superintendent of Special Services, and can be contacted at: Kirby School District 140; 16931 S. Grissom Drive; Tinley Park, Illinois 60477.

BOARD OF EDUCATION POLICIES

500.33 ATTENDANCE – PREGNANT STUDENTS

*Adopted: March 13, 2003
Reviewed: December, 2007
June, 2011*

The Board of Education affirms the right of a pregnant student to continue her participation in the public school program.

The expectant student may be excused from school when, in her doctor's opinion, her physical and/or emotional well-being warrants that such measures be taken. In such instances, the District shall provide for instruction during her absence from school.

The District may provide home instruction, correspondence courses, or instruction at an alternative education site for pupils who are unable to attend school because of pregnancy. The means of instruction provided shall be at the discretion of the District. Such instruction shall be provided to the pupil (1) before the birth of the child when the pupil's physician has indicated to the District, in writing, that the pupil is medically unable to attend regular classroom instruction and (2) for up to 3 months following the birth of the child or a miscarriage.

The instructional course shall be designed to offer educational experiences that are equivalent to those given to pupils at the same grade level in the District and that are designed to enable the pupil to return to the classroom.

The rights of a pregnant student do not exclude her responsibility for observing the student rules and regulations established by the District and do not exempt her from disciplinary measures insured for breaking District rules.

BOARD OF EDUCATION POLICIES

500.34 STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION

Adopted: February 13, 2003

Reviewed: December, 2007

Revised: October 20, 2011

All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation, as part of any applicable program shall be available for inspection by parents or guardians of the children. The Board of Education respects the privacy rights of parents and their children. No student shall be required, as a part of the school program or the District's curriculum, without prior written consent of the student, (if an adult, or an emancipated minor) or, for an unemancipated minor, his/her parents, to submit to or participate in any survey, analysis, or evaluation that reveals information concerning:

1. political affiliations or beliefs of the student or his/her parent;
 2. mental or psychological problems of the student or his/her family;
 3. sex behavior or attitudes;
 4. illegal, anti-social, self-incriminating or demeaning behavior;
 5. critical appraisals of other individuals with whom respondents have close, family relationships;
 6. legally recognized privileged and analogous relationships, such as those of lawyers, physicians, and ministers;
 7. religious practices, affiliations, or beliefs of the student or his/her parents;
- or
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program).

Parents also have the right to inspect 1) third party surveys before survey/evaluation is administered or distributed by the school to the student; and 2) information regarding the administration of physical examinations or screenings administered to the student.

The Superintendent shall ensure that procedures are established whereby

BOARD OF EDUCATION POLICIES

500.34 STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION

Adopted: February 13, 2003

Reviewed: December, 2007

Revised: October 20, 2011

parents may inspect any materials used in conjunction with any such survey, analysis, or evaluation and is directed to provide notice to parents of students enrolled in the District of the substantive content of this policy at the beginning of the school year.

Legal Reference(s):

Protection of Pupil Rights Act (20 U.S.C.1232(g) and 1232(h))

BOARD OF EDUCATION POLICIES

500.35 PROHIBITION ON DISCIPLINE OF STUDENT FOR FAILURE TO MEDICATE

Adopted: February 13, 2003

Reviewed: December, 2007

March 10, 2009

June, 2011

Any disciplinary action that is based totally or in part on the refusal of a student's parent(s) or guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student is hereby prohibited.

"Psychostimulant medication" means medication that produces increased levels of mental and physical energy and alertness and an elevated mood by stimulating the central nervous system.

"Psychotropic medication" means medication whose use for antipsychotic, antidepressant, antimanic, antianxiety, behavioral modification or behavioral management purposes is listed in AMA Drug Evaluations, latest edition, or Physician's Desk Reference, latest edition, or which are administered for any of these purposes.

At least every two (2) years, certified school personnel and administrators will receive training on current best practices regarding the identification and treatment of attention deficit disorder and attention deficit hyperactivity ("AD/HD"), the application of non-aversive behavioral interventions in the school environment, and the use of psychotropic or psychostimulant medication for school-age children.

No teacher shall recommend to a parent or guardian that their child should be evaluated by a medical practitioner for AD/HD unless the teacher has the prior required special training in the proper understanding and delivery of instruction for any child who has been placed by law in a program as a disabled student, and unless the teacher works in such program.

The Superintendent, or his/her designee, is hereby authorized and directed to develop or implement the training required herein and guidelines, as may be needed, for authorized staff to appropriately recommend the evaluation of a student by a proper medical practitioner for AD/HD.

BOARD OF EDUCATION POLICIES

500.35 PROHIBITION ON DISCIPLINE OF STUDENT FOR FAILURE TO MEDICATE

Adopted: February 13, 2003

Reviewed: December, 2007

March 10, 2009

June, 2011

Legal Reference(s):

Illinois School Code (105 ILCS 5/10-20.36)

Illinois Mental Health and Developmental Disabilities Code (405 ILCS 5/1-121.1)

Illinois School Code (105 ILCS 5/14-1.10)

BOARD OF EDUCATION POLICIES

500.36 CELLULAR RADIO TELECOMMUNICATIONS DEVICES

Adopted: February 13, 2003

Reviewed: December, 2007

June, 2011

Students may not use any cellular radio telecommunication devices, including, but not limited to, cellular telephones, on school property during school hours. Students may use cellular radio telecommunication devices on school property before or after school hours and may possess such devices during school hours, as long as they are not used during school hours. In the event of any emergency, a student may use a cellular radio telecommunication device during school hours.

Failure to comply with this policy may result in discipline pursuant to the Parent/Student Information Handbook and Board of Education Policy 500.18.3 and 500.18.4 and/or confiscation of the cellular radio telecommunication device. Discipline for violating the prohibitions on use of cellular phones will be administered in the discretion of the building principal. Repeated violations of this policy may result in increased or more severe discipline in accordance with the Student/Parent Information Handbook and Section 500.18.3 and 500.18.4 of the Policies of the Board of Education.

This policy does not change the District's prohibition on the possession of electronic paging devices, as stated in the Student/Parent Information Handbook and Section 500.18.3 of the Policies of the Board of Education.

Legal Reference(s):

Illinois School Code (105 ILCS 5/10-20.28, as amended)

BOARD OF EDUCATION POLICIES

500.37 HOMELESS STUDENTS

Adopted: February 13, 2003

Reviewed: December, 2007

June, 2011

Children who are homeless, as defined by applicable state and federal law, will be provided a free public education in the same manner as all other students of the District and will not be stigmatized or segregated on the basis of their status as homeless. No homeless student will be denied enrollment based on a lack of proof of residency. No Board policy, administrative guideline, or practice will be interpreted or applied in such a way as to inhibit the enrollment, attendance, or school success of homeless children. Homeless students will be provided services comparable to other students in the District. The District will cooperate in efforts to coordinate transportation for a student when the student's school of origin is in a different school district.

The Superintendent will designate an ombudsperson to resolve disputes under the Act. In the event of a dispute about school placement for a homeless student, the student will be enrolled pending resolution of the dispute, and will provide written notice of the availability of the ombudsperson to resolve the dispute, of free or low cost legal assistance and community advocacy services. The Superintendent is hereby authorized and directed to develop guidelines or procedures for the District, as needed, to comply with its obligations to homeless students under state and federal law.

Legal reference(s):

Illinois Education for Homeless Children Act (105 ILCS 45/1-1 et seq.)

McKinney Homeless Assistance Act (42 U.S.C. 11301 et seq.)

BOARD OF EDUCATION POLICIES

500.38 EDUCATION OUTSIDE THE SCHOOLS PART-TIME ENROLLMENT OR PARTICIPATION IN PUBLIC SCHOOL (HOME SCHOOLING)

Adopted: February 13, 2003

Reviewed: December, 2007

June, 2011

The Board of Education encourages the enrollment of all school-age children resident in this District in public schools so that they may enjoy the benefits of a well-planned, educational program and the socialization possible in a group environment. Any person interested in providing home schooling for their child should contact the Regional Superintendent of Schools.

The Board may allow a student who is being home-schooled to participate in any of the District's curricular, co-curricular or extra-curricular activities providing the student meets any eligibility requirements or standard prerequisites for the activity. Any enrollment to attend the education program of the District shall be subject to the applicable requirements of Section 10-20.24 of the Illinois School Code that there be sufficient space in the public school to be attended, that the request be submitted in writing to the school involved before May 1st and that all student fees be paid. The District reserves the right to determine the student's academic eligibility for any coursework.

Legal reference(s):

Illinois School Code (105 ILCS 5/10-20.24)

BOARD OF EDUCATION POLICIES

500.39 SOCIAL AND EMOTIONAL DEVELOPMENT OF STUDENTS

Adopted: August 19, 2004
Reviewed: December, 2007
June, 2011

The emotional health and social development of all students, as well as their safety and well being, is an integral part of student learning. The following are elements of the educational programming to promote these interests:

1. Classroom instruction based upon the Illinois Learning Standards in this area, including the goal of reduction of prevention of problematic behaviors.
2. Properly trained and qualified teaching and administrative staff.
3. Appropriate evaluation and screening mechanisms to identify students at-risk for social, emotional or mental health problems that impact their learning, along with school-based services and supports to respond to such concerns.
4. Parent involvement along with referral to or utilization of available community agencies or resources.

The Superintendent, or his/her designee, shall develop procedures or practices to implement such educational programming, including a standard procedure or protocol for responding to students with social or emotional problems that adversely impact learning.

Legal reference(s):

Illinois Children's Mental Health Act of 2003, P.S. 93-0495
Individuals With Disabilities Education, 20 USC 1400 et seq.; 34 CFR 300.1 et. seq.
Illinois School Code, 105 ILCS 5/14-1 01 et seq.; 23 Il.Ad.Code 226
Section 504 of the Rehabilitation Act of 1973

BOARD OF EDUCATION POLICIES

500.40 STUDENT INITIATED PRAYER

*Adopted: May 18, 2006
Reviewed: December, 2007
June, 2011*

It is the policy of the District that no student shall be prevented from participation in constitutionally protected prayer while in the schools of the District. Consistent with the rights provided by the Constitutions of the State of Illinois and the United States, students have the right to engage in student initiated prayer that is not disruptive to the educational process as determined by the teacher or Building Administrator. Students may voluntarily pray or pray with other students during the school day on the same terms and subject to the same conditions that apply to all other in school student conversations or speech. Student prayer in school or at school activities shall not be sponsored, promoted or endorsed by school officials.

BOARD OF EDUCATION POLICIES

500.42 WELLNESS POLICY

*Adopted: May 18, 2006
Reviewed: December, 2007
Revised: August 18, 2011*

BELIEF STATEMENT - The Board of Education of Kirby School District 140 is committed to providing a learning environment that supports and promotes wellness, good nutrition, and an active lifestyle and recognizes the positive relationship between good nutrition, physical activity, and the capacity of students to develop and learn. The school environment shall be aligned with healthy school goals to positively influence students' beliefs and habits and promote health and wellness, good nutrition, and regular physical activity. In addition, school staff shall be encouraged to model healthy eating and physical activity as a valuable part of daily life.

INTENT - The purpose of this policy is to encourage a school environment that promotes and supports student health and wellness, helps to reduce childhood obesity, and meets the requirements of the Child Nutrition and WIC Reauthorization Act of 2004 and the Illinois School Code, including, without limitation, goals for nutrition education, physical activity, and other school-based activities designed to promote student wellness.

RATIONALE - A disturbing number of children are inactive and do not eat well. The result is an alarming 16 percent of children and adolescents are overweight – a three-fold increase since 1980. Congress passed the Child Nutrition and WIC Reauthorization Act of 2004 on June 30, 2004. Recognizing the role schools can play in health promotion, this law requires local education agencies participating in a program authorized by the National School Lunch Act or the Child Nutrition Act of 1966 to develop a local wellness policy. The objectives of the wellness policy are to improve the school nutrition environment, to promote student health, and to reduce childhood obesity. In addition, Public Act 094-0199 amends the Illinois School Code, requiring the Illinois State Board of Education to establish a state goal that all districts have a wellness policy.

The link between nutrition and learning is well documented. Healthy eating patterns are essential for students to achieve their full academic potential, full physical

BOARD OF EDUCATION POLICIES

500.42 WELLNESS POLICY

Adopted: May 18, 2006
Reviewed: December, 2007
Revised: August 18, 2011

and mental growth, and lifelong health and well-being. Healthy eating is demonstrably linked to reduced risk for mortality and development of many chronic diseases. Schools and school communities have a responsibility to help students acquire the knowledge and skills necessary to establish and maintain lifelong healthy eating patterns. Well-planned and well-implemented wellness programs have been shown to positively influence children's health.

Schools also have a responsibility to help students establish and maintain lifelong habits of being physically active. According to the U.S. Surgeon General, regular physical activity is one of the most important things people can do to maintain and improve their physical health, mental health, and overall well-being. Regular physical activity reduces the risk of premature death in general and of heart disease, high blood pressure, colon cancer, and diabetes.

FOOD IN THE CLASSROOM – Food shall not be allowed in the classroom except when it is part of the approved curriculum and specifically approved as a necessary part of the curriculum by the Building Principal. Any decision to allow the use of curriculum related food in the classroom shall consider the individual needs of each student in a class, including without limitation consideration of whether there are any children with Emergency Action Plans and/or Individual Health Care Plans, and if so each such Plan shall be complied with. Food items shall not be allowed to be brought in or provided as treats for birthdays or other celebrations.

Legal reference(s):
Illinois School Code (105 ILCS 5/2-3. 139.)

BOARD OF EDUCATION POLICIES

500.43 CLASSROOM OBSERVATION FOR DISABLED STUDENTS OR STUDENTS WHO MAY BE ELIGIBLE FOR SPECIAL EDUCATION

Adopted: November 12, 2009

Reviewed: June, 2011

It is the policy of this school district to provide students an education in a safe and orderly environment, while ensuring that a parent can participate fully and effectively with school personnel in the development of appropriate special education programming for his or her child. Pursuant to the Illinois School Code, 105 ILCS 5/14-8.02,, the District will allow parents, guardians, and qualified professionals reasonable access to observe and/or assess their child in the classroom, or to observe facilities and/or programming, for the purpose of developing appropriate special education and related services for his or her child. This policy shall apply to all programming supported in whole, or part, by public funds, and subject to the control of the District. All visitors must comply with all applicable District procedures and guidelines for visitations, including those laws protecting the confidentiality of education records such as the Family Educational Rights and Privacy Act and the Illinois School Student Records Act. Visitors are not allowed to disrupt the educational process in any manner.

The Superintendent or designee is hereby authorized and directed to establish guidelines and procedures for the proper implementation of this policy.

Legal reference(s):

Illinois School Code (105 ILCS 5/14-8.02)

BOARD OF EDUCATION POLICIES

500.44 EQUAL EDUCATIONAL OPPORTUNITIES – SEX EQUITY

Adopted: October 20, 2011

Equal educational and extracurricular opportunities shall be available for all students without regard to race, color, national origin, sex, religious beliefs, physical and Mental handicap or disability, status as homeless, or actual or potential marital or parental status, including pregnancy. Further the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities. Any student may file a discrimination grievance by using the Administrative Procedures for Board Policy 300.12 Non-Discrimination and Grievance Procedures.

Sex Equity. No student shall, based on sex, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities. Any student may file a sex equity complaint by using the Administrative Procedures for Board Policy 300.12 Non-Discrimination and Grievance Procedures.

A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8)

The Superintendent shall appoint a Civil Rights Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff and students of this policy and grievance procedure.